

TEXARKANA, TEXAS POLICE DEPARTMENT  
GENERAL ORDERS MANUAL

<i>Effective Date</i> <b>February 1, 2008</b>		<i>Amended Date</i>		<i>Directive</i> <b>7.14.1</b>	
<i>Subject</i> <b>Pursuit Documentation</b>					
<i>Reference</i>					
<i>Distribution</i> <b>All Personnel City Manager City Attorney</b>		<i>TPCA Best Practices Recognition Program Reference</i> <b>7.14.1 Pursuit Documentation</b>		<i>Review Date</i> <b>October 27, 2023</b>	
				<i>Pages</i> <b>2</b>	

**This Operations Directive is for internal use only and does not enhance an officer's civil or criminal liability in any way. It should not be construed as a creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this Operations Directive, if proven, may only form the basis for a complaint by this Department, and only in a non-judicial administrative setting.**

**SECTION 1 PURPOSE**

The purpose of this policy is to insure the appropriate documentation and review of each vehicle pursuit.

**SECTION 2 POLICY**

It is the policy of the Department that each pursuit will be documented in writing and such documentation will include the reasons for the pursuit, personnel involved, results of the pursuit, injury, damages, or any other significant information. The Vehicle Pursuit Form will be submitted to the Chief of Police through the chain of command.

**SECTION 3 PROCEDURES**

- A. Immediately upon the conclusion of a pursuit, the involved officer or a supervisor shall complete the front portion of the Vehicle Pursuit Form. The supervisor shall complete the back portion of the form and will include the following information:
  - 1. The reasons for the pursuit, additional personnel involved who are not listed on the front of the form, results of the pursuit, injuries, damages, or any other significant information.
  - 2. If the pursuit was allowed to continue after the supervisor was notified, then the supervisor shall include the reason(s) the pursuit was allowed to continue.
  - 3. If the supervisor did not respond to the scene upon the conclusion of the pursuit, then the supervisor shall include the reason(s) for not going to the scene.
- B. The supervisor shall forward the original completed form immediately through the chain of command to their division commander for review and recommendations.
- C. The division commander will forward the completed form and applicable offense and arrest report copies to the Chief of Police.

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- D. The division commander shall evaluate the available information and render a professional opinion regarding compliance with the provisions of this policy. The division commander's assessment shall be in writing and shall be submitted to the Chief of Police as soon as practicable.
- E. An annual report summarizing all pursuits will be prepared for the Chief of Police. The annual report will be utilized to review trends, policy matters, training needs, employee performance, and other related data.
- F. RESPONSIBILITY
  - 1. All members of the Department shall know and comply with all aspects of this directive.
  - 2. All Division Commanders and supervisory personnel are responsible for ensuring compliance with the provisions and intent of this directive.