

TEXARKANA, TEXAS POLICE DEPARTMENT
GENERAL ORDERS MANUAL

<i>Effective Date</i> February 1, 2008		<i>Amended Date</i>		<i>Directive</i> 2.05.1	
<i>Subject</i> Time Limits on Internal Investigations					
<i>Reference</i>					
<i>Distribution</i> All Personnel City Manager City Attorney		<i>TPCA Best Practices Recognition Program Reference</i> 2.05.1 Time Limits on Internal Investigations		<i>Review Date</i> June 6, 2023	
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This Operations Directive is for internal use only and does not enhance an officer’s civil or criminal liability in any way. It should not be construed as a creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this Operations Directive, if proven, may only form the basis for a complaint by this Department, and only in a non-judicial administrative setting.

SECTION 1 PURPOSE

The purpose of this policy is to establish guidelines for the timely resolution of internal investigations.

SECTION 2 POLICY

It is the policy of the Department that all internal investigations will be concluded in a timely manner to protect the interest of the public and all employees.

SECTION 3 PROCEDURES

- A. Formal complaint investigations are to be completed within fifteen days (15) days of receipt. The OPR Investigator may request from the Chief of Police an extension of the investigation, if necessary, to complete the investigation.
- B. Informal complaint investigations should be completed and submitted to the Division Commander within seven (7) days. The Division Commander may authorize a seven (7) day extension of the investigation, if necessary, and so requested by the investigator.
- C. RESPONSIBILITY
 - 1. All members of the Department shall know and comply with all aspects of this directive.
 - 2. All Division Commanders and supervisory personnel are responsible for ensuring compliance with the provisions and intent of this directive.